

Dunnington Community Events Premises License Application

Eastfield Showfield, Eastfield Lane, Dunnington, York, YO19 5ND (CYC-060438)

We resurrected the fayre 12 years ago and at the start it was a 4 night and 2-day event. As time has gone on we have reduced the days and nights - by listening to comments, to suit what is supported and the hours available by the volunteer committee. We moved from Dunnington Sports Club to a local farmers field so we were able to include vehicles, animals etc in the fayre and more importantly there were car parking fields available which we did not have at the Sports Club.

We had no intention of holding events all year round but felt that we may like to add another event or so in the future so it left us some flexibility and had not quite understood the license procedure. We have accepted the license restrictions from North Yorkshire Police including that there shall be no more than 6 events totalling no more than 18 days in any 12-month period.

Access/Car Parking – prior to the event signs are put up in the village to direct people to the event and car parking fields. A ‘no vehicle entry’ sign is placed at the start of the public footpath at the end of Petercroft Lane. Cones are placed in front of the houses on Eastfield Lane between the Holly Croft Junction and Eastfield Showfield and then barrier tape is used from there until the last house on Eastfield Lane in the direction of Stamford Bridge. Parking stewards are available throughout the events directing cars on arrival and departure. We use a one-way system with cars leaving down Eastfield Lane towards Stamford Bridge away from the village.

Pedestrian entrance is along a public footpath at the end of Petercroft Lane away from the carpark entrances.

Prevention of Crime & Disorder – SIA badged security, marshals and committee are present at all times during the events, so we can ensure public safety.

Site Clearance – All rubbish is placed in a hired skip and removed after the event. A road sweeper is hired on the Monday morning after events if required to clean; Eastfield Lane, Holly Tree Lane, Petercroft Lane, Horsfield Way and Intake Lane.

Toilets – these are hired in and all waste taken away in tanks.

Full Event Manual - to be submitted 3 months prior to event including; description, aims, objectives, organiser, management structure, insurance, safety advisory group members, event control/communications, stewarding, crowd control, site plan, contractor’s responsibilities, medical provision, lost children, vehicle movement, traffic management/car parking, noise, emergency evacuation procedures/routes, catering, external contractors, site clearance. Copies of - steward/volunteer briefing note, lost child form and resident’s flier to be included.

Music - JSS Audio - PA and audio hire and installation company based in York are used. Noise checks to be carried out and logged during testing and with every band playing.

We support the village facilities using both The Reading Rooms and Dunnington Sports Club for smaller events, but they are sometimes too small to cover costs.